Adding Event Copy to the Online Kingdom Calendar

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Event Stewards have a valuable communication resource available to them in the form of the Online Kingdom Calendar. It is highly recommended that you utilize this resource to ensure the success of your event. Particularly with members increasingly getting their Crier electronically, people are going online for their event information.

Adding copy to the online kingdom event page is not a substitute for sending copy to the Crier Editor: That is a separate process and is required if official SCA business will be conducted at your event.

Getting Access

The Kingdom Calendar Deputy grants access on receipt of a completed Event Information Form (EIF). If you have included an email address on your EIF, you will receive an email containing a special URL (web address) and a special email address.

The special email address (which will look something like "vnt###@antir.sca.org"), is a tool to protect your home address from spam. This email address will be automatically included on the webpage, rather than your home address, in the event that spambots crawl the Kingdom website looking for addresses to spam.

The link will take you to the copy edit page for your event. The first thing you should do is verify that the correct event name and date are at the top of the page. If a problem exists, email the Kingdom Calendar Officer. Take care to protect this URL, as anyone who knows it can edit the event copy on your page.

Copy Edit Page

Take a moment to familiarize yourself with the Copy Edit page. It is fairly straightforward. Take special note of the warnings and instructions included on the page. There are two text entry boxes on the page. The top one is for Event Information: here you'll enter any text you want people to see about your event, except for directions to your site.

The second text box is just for site directions and will be shared with other events using the same site. Any text added to this box will modify the site directions for **all** events using your site. It is recommended that you check with the autocrats of the other events (if any), before making changes here. The Map below the site directions box is based on the latitude/longitude entered. Again, any changes to these values will modify the site directions for **all** events using your site. Other events using the same site are listed below the site directions box, with that information; you can check the kingdom calendar and find the event and information for contacting the steward.

Site Directions

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Site: Dragons' Den Farm, 23205 NE Mountain Top Rd., Newberg OR 97132 - See Map on Shire website

Directions to site: make your best way to Interstate 5 south of Wilsonville, OR or north of Woodburn, OR.

I-5 Southbound: proceed south to exit 278 (Donald-Aurora), turn right at stop sign (Ehlen Rd) and proceed west to Hwy 219 (a "T" intersection). Turn right onto Hwy 219 (towards Newberg). Follow Hwy 219 through Newberg and up Chehalem Mountain (very winding, do not take the left turn onto Bald Peak Rd. about half way up) to the intersection with Mountain Top Rd (just past the hairpin turn). Turn left on Mountain Top Rd. (gravel) and proceed 2.1 miles (bearing left at the intersection with Jacquith Rd) to turn right at the drive next to the white board fence. SCA signs will be

Path: p

Other Events using this Site

- Mountain Edge Equestrian Workshop
- Acorn War
- Acorn XXI
- Mounted Archery Marshalling Workshop
- Acorn War XXIII
- Acorn War XXIV

Movable location? ☐

Latitude: 45.360229

Longitude: -122.997864

Show Map: ☑

[Reset Map Coordinates]

If the auto generated map is not correct you can change it by dragging the button above.
Setting the latitude and longitude values to 0 will cause google to use the Site Address.
Changes will not take effect until this page is submitted.

☐ Use the Branch's weather info rather than the auto generated weather links

↑ KINGDOM OF AN TIR

Google™ Custom Search   [Search]

Acorn War XXIV in Mountain Edge on June 28, 2013

This information is _not_ sent to the Crier!
Send Crier Copy to chronicler@antir.sca.org.

If you need to change other information please contact the Kingdom Calendar Officer

Please obtain written permission from anyone before posting the following personal information:

- Correlation of modern name to Society name
- Home or work address
- Phone numbers
- Personal email address

Use the Paste From Word Button 🗐 below to paste from Word or other complex documents.
Shift+Enter will move cursor to the next line. Enter alone will start a new paragraph, with a blank area after the previous line.

Event Information:

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Acorn War has moved to June! We will still be hosting an amazing event with Equestrian activities, an WAR on Saturday as well as Rapier Activites and Archery. For a full schedule of events and to pre-registar please see http://www.mountainedge.org/acorn-war.html . For more information please contact the Event Steward: tamar_dot_rustavelli_at_gmail_dot_com.

Path:

Event Information

The easiest way to use this text box is to write your text elsewhere, then copy/paste it into the box. That allows you to see all your text and check it for spelling and grammar errors – the event information text box won't highlight any errors that might happen when you type directly in the box.

After your text is in, highlight any text you want to format and click the appropriate buttons, just like when you're using Microsoft word and similar programs.

If you want to do formatting beyond what the available buttons do, you can use html by clicking the 'HTML' icon in the middle of the bottom row of buttons. When you do that, a popup window will appear with your text and all the html tags you've already used.

If you want to try out html tags, but are unfamiliar with them, check out this html primer or this introduction to html.

Testing

Once you add your event copy and click the "Submit" button, it will be appended to the bottom of the current web page. **Always** check the appearance of your copy before you walk away. If you added in any links, make sure they also work.

Updating

The copy editor is available to you until your event is over. If there are changes or updates you want people to know about, login and change whatever needs to be updated. This is one of the first places people will look for information about your event, make good use of it.