

# List Field Layout at Kingdom Events

Contributed by [HL Renart \(the fox\) of Berwick](#)

May 2013

This article is aimed at assisting the autocrat team in layout and design of (combat) eric fields for a Kingdom event. The following list of guidelines should help the eric coordinator in preparing for a awesome event.

There will be several people that you will need to look to for guidance. Some will allow you to make decisions for them and their office while others will want to give you at least some input. Here they are in no certain order.



**The Crown (TRM)** If it is a crown event, Their Majesties may want to use a particular layout. If you offer TRM a look at your plan, they will tell you if they wish to make changes or alterations to the layout.

**Kingdom Earl Marshall (KEM)** The Kingdom Earl Marshal may have further guidance, and you can easily send them communication asking their opinions. He or she might allow the Marshal in Charge to make the decision regarding the layout.

**Kingdom List Mistress (KLM)** The Kingdom List Mistress will offer the necessary color/field arrangement.

**Marshall-In-Charge (MIC)** The Marshal in Charge will be able to give advice on eric safety and access.

## Before the Event

For the general layout, you will be set up to eight list fields that are approximately 40 feet by 40 feet, and that have two entrances on opposite corners. An emergency access road around the perimeter of the field of 15 feet in width is necessary.

Once the basic size of the list fields is complete, you will need to look at space allocation around the list fields, for pavilions and day shades. Being mindful of the access road, pavilions are placed around the erics in order of precedence:

1. Royal
2. Kingdom Officers Pavilions
3. Principality
4. Barony hosting the event
5. Branches by Order of Precedence
6. Royal Peers by order of precedence
7. Everyone else

It is recommended that you send out requests for space reservations a minimum of one month prior to the event. As the various Kingdom Offices requests for space start coming in, some will ask to be located in a specific place. You can work them in as is possible, while maintaining your original plans.

The current list of pavilion sizes can be found [here](#) and/or you can request the branch/office give you dimensions including guy ropes.

*Note:* The kingdom does not own eric stakes or flagging. The hosting branch will need to use their own or make arrangements to borrow those belonging to another branch.

## **At the Event**

The Kingdom Steward will bring the Kingdom trailer to drop off the Royal Pavilion and the pavilions of the other Kingdom offices that are attending.

Once you have the layout completed, you will want to procure someone to take care of decorations. You will be far too busy with placing everyone and everything to worry about this, but it is an important part of the setup. Some of the branches have done some of the work for you, meaning they have produced scads of banners and flags that can be used.

Now that you are all set with your plan, the morning will come to setup all will go according to the layout you have created, then people who haven't made reservations will show up, wanting to setup their pavilion. This will inevitably happen and it's o.k. Luckily you have pre-planned for this and from nowhere you seem to conjure room to place the late arrival! Excellent work!

Now, hopefully, you can enjoy the rest of the event.